



# Child Care Center (E Occupancy) Inspection Checklist

CHK-001  
 Date: 1/1/17  
 Mod: 12/6/21  
 Mod: 11/30/21  
 Approved by:  
 RWM

**Purpose:** Fire Inspection Checklists are provided so that the general public has an idea of what may be required during an inspection.

*Please note that this list only covers the most frequently observed violations or conditions, and is not all inclusive. All occupancies are subject to the report of violations issued by the fire inspector conducting the inspection.*

**Scope:** This checklist covers Daycare occupancies as defined in the California Building Code.

Category	Requirement	Code Reference	Notes
<b>Occupancy</b>	Is an Education Occupancy if > 6 but < 100 children 2 ½ years of age or less	CBC 308.6	Conditions: child care rooms are at level of exit discharge and have direct exits to the exterior.
	Is an E Occupancy if > 6 children older than 2 ½ years of age	CBC 305	Exception: Where occupants are not capable of responding to an emergency situation without physical assistance from staff. Occupancy would then be an I-4.
<b>Entrance/ Exits</b>	Rooms used for K, 1st, and 2nd grades or day care cannot be located above or below the first story.	CBC 451.1.4	Exceptions are available, please see code reference.
	2 exits per story	CFC 1006.3	First story may be allowed 1 exit
	Doors swing in the direction of exit travel	CFC 1010.1.2.1	For occupancy of 50 or more people
	Doors shall be readily openable from the egress (exit) side without the use of a key or special knowledge or effort	CFC 1010.1.9	
	Delayed egress (exit) doors are permitted provided the locks comply with all provisions.	CFC 1010.1.9.7	
	Distance to the exit is not more than 200 feet	CFC Table 1020.1	
	Corridors must be of a 1 hour fire resistance rated construction	CFC Table 1020.1	If the corridor serves more than 10 people



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	Corridor width must be 36 inches for centers with occupancy of 49 or less, and 44 inches wide for an occupant load of 50 to 100 and 72" if over 100.	CFC 1020.2	
	Exits are illuminated while center is occupied	CFC 1008.2	
	Emergency exit signs must be internally or externally illuminated with an emergency backup power source lasting for at least 90 minutes	CFC 1013	
	Exit doors must be readily distinguishable and easily recognizable as doors.	CFC 1010.1	
<b>Fire Extinguisher/ Alarms</b>	An automatic sprinkler system is required for a building over 20,000 square feet with a Group E Fire area or with educational buildings below the level or exit discharge	CFC 903.2.5	Exceptions are available, please see code reference.
	A manual and automatic fire alarm system with Voice Evacuation is required for all Group E Occupancies	CFC 907.2.6	Occupant load over 50, or having more than one classroom or one or more rooms used for day care purposes. Exceptions are available, please see code reference.
	One class 2A:10B:C fire extinguisher shall be provided within 75 feet of all floor areas.	CFC 906/T-19	See code and extinguisher instructions for mounting heights
	Fire extinguishers shall not be obstructed from view. Cabinets must remain unlocked if provided.	CFC 906 & T19, Sec. 574 & 567	
	Fire extinguishers must be inspected monthly and serviced annually and after each use.	CFC 906 & T19, Sec. 574 & 567	



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	A fire control room shall be provided for all fire sprinkled buildings per Fire District Ordinance.	CFC 903.4.4	New buildings and Changes of Use only
<b>Housekeeping/ Storage</b>	A Knox® key box must be provided adjacent to the door to the fire control room.	CFC 506.1	
	Combustible materials must be stored in an orderly way and not be stored in boiler, mechanical, or electrical rooms	CFC 315.2,	
	Storage must be a minimum of 18 inches below sprinkler deflectors	CFC 315.2.3	
<b>Miscellaneous</b>	Storage must be a minimum of 24 inches below the ceiling in non-sprinklered buildings	CFC 315.2.1	
	Natural cut trees, such as Christmas trees, are not permitted.	CFC 315.2.2	
	Drapes, wall hangings, curtains, and other decorative material shall be made from a non-flammable material or shall be treated with a flame-retardant solution approved by the State Fire Marshal.	CFC 806.1.1/T-19 Sec. 3.08	
	Flammable liquids shall not exceed that necessary for maintenance purposes and shall not exceed quantities set forth in Table 2703.1.1. (1).	CFC 3404.3.4.2	
	An approved fire access road no less than 20 feet wide shall be provided to within 150 feet of all exterior walls.	CFC 503.1.1	
	Building shall have approved addressing that shall be plainly legible from the street	CFC 505.1	



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	Open flames are not allowed on or around the property	CFC 308.3.9	
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*Please note this checklist should not be used in lieu of a fire pre-inspection. Please contact Fire Prevention at (650) 522-7940 for a fire pre-inspection.*

1040 East Hillsdale Blvd, Foster City, CA 94404