



Meeting Minutes
San Mateo Consolidated Fire Department
Board of Directors Regular Meeting
Thursday, July 18, 2024 – 4:00 P.M.
Hybrid Remote Teleconference Meeting
Foster City EOC

1. OPENING

The meeting was called to order at 4:11 pm by Board Chair Mates

1.1. Call to Order & Determination of a Quorum

1.2. Pledge of Allegiance

1.3. Roll Call

Board Members Present: Mates, Newsom, Froomin

Board Members Absent: None

2. AGENDA CHANGES

None

3. PUBLIC COMMENT

None

4. CONSENT

Board Chair Mates asked if there was any public comment on this item, which there was not. Board Member Froomin moved to approve the Consent calendar; Board Member Newsom seconded. The Board Secretary took a roll call vote, and the Consent calendar items were approved 3-0.

5. NEW BUSINESS

Item 5.1 Adopt a resolution approving revisions to the San Mateo Consolidated Fire Department's Master Fee Schedule effective January 1, 2025.

Fire Marshal Workman provided a brief presentation of the staff report for approval. It was recommended a 6% increase effective January 2025.

Board Chair Mates asked if there was any public comment on this item, which there were none. Board Member Froomin moved to adopt the resolution; Board Member Newsom seconded. The Board Secretary took a roll call vote, and the resolution was approved 3-0.

Item 5.2 Adopt a resolution to amend the Memorandum of Understanding between San Mateo Consolidated Fire Department and the American Federation of State, County and Municipal Employees and to appropriate funds in the amount of \$135,000 for the Fiscal Year 2024-25 budget.

Fire Chief Thrasher provided an overview of the staff report.

Board Chair Mates asked if there was any public comment on this item, which there were none. Board Member Newsom moved to adopt the resolution; Board Member Froomin seconded. The Board Secretary took a roll call vote, and the resolution was approved 3-0.

6. REPORTS AND ANNOUNCEMENTS

Board Member Froomin stated the Annual Disaster Preparedness Day will take place on August 3rd from 11am to 3pm at the Event Center.

Deputy Fire Chief Turturici provided a PowerPoint Operational Division update. Some highlights include:

- Average response times remain the same. 8% increase in responses compared to this time last year.
- Engine Companies deployed to the Smith River Complex, Point, Thompson, Shelly, Sites, and Hill Fires.
- In regard to the Department's response to water rescues, Board Member Froomin asked if we've applied for grants or considered reimbursement from the Coast Guard. Chief Thrasher stated that there is no option for reimbursement from the Coast Guard and we apply for grants when possible.

Deputy Fire Chief Marshall provided a PowerPoint Community Risk Reduction Division update. Some highlights include:

- Emergency Services Analyst position recently filled. Recruitment for second vacancy to take place soon.
- 64% of annual MRIP fire inspections have been completed as of today.
- Two Fire Inspectors attended a Fire Death Investigation Course (SLOFIST).

Fire Chief Thrasher provided an organizational update:

- SMC Firefighters' Association Chili Cook-Off on August 24th at Central Park.
- HR/Finance contract analysis update will be presented at an August board meeting.
- Thank you to all involved in the AFSCME negotiations. Special thanks to the Fire Board, CAO Khojikian Deputy Chief Marshall, Fleet & Facilities Manager San Filippo, and Admin Technician Roldan for all their hard work and patience.

7. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None

8. CLOSED SESSION

The Fire Board adjourned to Closed Session at 4:58 p.m. General Counsel Ross reported out from Closed Session, indicating that a written report describing any reportable action will be prepared and will be included in the meeting packet for the next Board meeting.

9. ADJOURNMENT

The Board meeting was adjourned at 5:24 p.m.