



Meeting Minutes
San Mateo Consolidated Fire Department
Board of Directors Regular Meeting
Wednesday, January 25, 2023 – 4:00 P.M.
Hybrid Remote Teleconference Meeting

1. OPENING

The meeting was called to order at 4:00pm by Fire Chief Thrasher.

1.3. Swearing in by Board Clerk of new Board Members Julia Mates, Jon Froomin, and Rob Newsom Jr.

1.4. Election of Officers – Chair and Vice Chair

Board Members discussed and selected Julia Mates as Chair and Jon Froomin as Vice Chair. It was agreed they will rotate after one year.

1.5. Roll Call

Board Members Present: Froomin, Mates, Newsom

Board Members Absent:

2. AGENDA CHANGES

There were no changes to the agenda. Regarding items 5.1 and 5.2, Legal Counsel Ross stated that since the current members were not present at the last meeting, the Chief, Board Clerk, Legal and CAO Corbett can confirm the actions and the Board Members can vote on the items.

3. PUBLIC COMMENT

None

4. PRESENTATIONS

Item 4.1 Fire Board Chair Joe Goethals, Fire Board Member Warren Lieberman, and Fire Board Member Awasthi Recognitions.

Fire Chief Thrasher recognized the previous Board Members for their years of service.

Item 4.2. Standard of Cover Community Risk Assessment Presentation by AP Triton.

Standard of Cover Community Risk Assessment Presentation to the Board provided by Project Manager Jim Syring of AP Triton.

Discussion ensued regarding the findings, observations, and recommendations of the report. Assessment and determining the cause for not meeting NFPA 1710 response time standards is a top concern. Concerns over the accuracy of data collection processing and reporting for the county dispatch system is currently being assessed by the County Fire Chiefs. Improving internal data analytics capabilities is a key component in tracking and addressing response time issues. We are currently reviewing vendors for analytics with a push to budget next fiscal year. Chief Thrasher stated that our Strategic Planning process will address the status of the 17 recommendations in the assessment.

Board Chair Mates requested we bring this back to future meetings for updates. Chief Thrasher stated that our July meeting would be an appropriate time to discuss further which would include a Strategic Planning presentation. Board Member Froomin asked what it takes to ISO level 1. Chief Thrasher stated it would be a significant cost and the value of it would be assessed.

5. CONSENT

Board Chair Mates asked if there was any public comment on this item, which there was not. Board Member Newsom moved to approve the Consent calendar, Board Member Froomin seconded. The Board Secretary took a roll call vote, and the Consent calendar items were approved 3-0.

6. NEW BUSINESS

Item 6.1 Board recommendation to authorize investing \$1.5 million in accumulated resources with an irrevocable trust to address the unfunded OPEB liability.

Treasurer Lee provided a PowerPoint presentation on the unfunded OPEB liability (Retiree Healthcare Plan-June 30, 2021, Pre-Funding Sensitivity Analysis report attached).

Board Chair Mates asked if there was any public comment on this item, which there was none.

Item 6.2 Adopt a resolution approving an appropriation of \$1.5 million in deployment reimbursement revenue and \$0.3 million in available fund balance and committing \$100,891.95 in funds received from the former Joint Training program for training purposes in the General Fund.

Senior Management Analyst Karley Toffey provided a PowerPoint presentation on the 2022-23 mid-year budget update.

Board Member Froomin asked about the cost recovery plan of the Prevention fund and CAO Corbett stated the fund went through a recent fee study to address appropriate funding.

Board Chair Mates asked if there was any public comment on this item, which there were none. Board Member Froomin moved to adopt the resolution, Board Chair Mates seconded. The Board Secretary took a roll call vote, and the resolution was approved 3-0.

Item 6.3 Adopt a resolution approving the Annual Fire Inspection Compliance Report from the Fire Chief and approve publishing the report as part of the 2022 Department Annual Report on the Department's website.

Deputy Chief Marshall provided an overview of our annual state mandated fire inspections of all public and private schools, apartments, condominiums, hotels, and motels within our jurisdiction. Deputy Chief Marshall stated that some apartment building inspections were not scheduled in 2022, but reported we are now 100% complete.

Board Chair Mates asked if there was any public comment on this item, which there were none. Board Member Newsom moved to adopt the resolution, Board Member Froomin seconded. The Board Secretary took a roll call vote, and the resolution was approved 3-0.

7. REPORTS AND ANNOUNCEMENTS

Chief Thrasher provided a brief department update and welcomed the three new Board Members to the organization. He recognized the efforts and work by all the divisions. He noted we are going to celebrate an Awards & Recognition ceremony which will be take place on February 23rd.

Board Member Newsom announced the retirement of CAO Corbett. This will be discussed further at the April meeting which would be his last.

8. ADJOURNMENT

The Board meeting was adjourned at 6:45p.m.