



Meeting Minutes
San Mateo Consolidated Fire Department
Board of Directors Regular Meeting
Wednesday, August 31, 2022 – 4:00 P.M.
Hybrid Remote Teleconference Meeting

1. OPENING

The meeting was called to order at 4:00 pm by Board Chair Goethals.

1.3. **Roll Call**

Board Members Present: Goethals, Lieberman & Awasthi

Board Members Absent: None

2. AGENDA CHANGES

There were no agenda changes.

3. PUBLIC COMMENT

None

4. CONSENT

Board Member Awasthi made a motion to approve the Consent calendar, which was seconded by Board Member Lieberman. The Acting Board Secretary took a roll call vote, and the Consent calendar items were approved 3-0.

5. NEW BUSINESS

Item 5.1 - Introduce an Ordinance adopting the 2021 International Wildland Urban Interface Code with amendments and modifying the 2022 California Fire Code with local amendments.

Deputy Fire Chief Marshall provided a brief presentation of the staff report for approval. There were no substantial changes to the ordinance in the last three years. One change mentioned identifies a provision for penalty fees for noncompliance of the code.

Board Chair Goethals asked if there was any public comment on this item, which there were none. Board Member Lieberman made a motion to adopt the resolution, which was seconded by Board Member Awasthi. The Acting Board Secretary took a roll call vote, and the resolution was approved 3-0.

Item 5.2 – Adopt a resolution approving revisions to the San Mateo Consolidated Fire Department’s Master Fee Schedule effective January 1, 2023 with the intent to increase fees again on July 1, 2023.

Deputy Fire Chief Marshall provided a brief presentation of the staff report for approval. It was recommended a 2% increase effective January 2023. Board Member Lieberman commented the partial increase is the right approach and noted that single family residential rates were reduced.

Board Chair Goethals asked if there was any public comment on this item, which there were none. Board Member Awasthi made a motion to adopt the resolution, which was seconded by Board Member Lieberman. The Acting Board Secretary took a roll call vote, and the resolution was approved 3-0.

Item 5.3 - Resolution Authorizing Use of Hybrid Remote Teleconferencing for Meetings of the Department Board of Directors Consistent with AB 361's Amendments to the Ralph M. Brown Act.

Adopt a Resolution finding that continued emergency conditions persist due to the ongoing COVID-19 pandemic and that meetings will be held as "hybrid" meetings with the option for members of the public, Department Staff, and Board Members to attend by either remote teleconferencing or to attend in-person for the period of August 31, 2022, to September 30, 2022.

Board Chair Goethals asked if there was any public comment on this item, which there were none. Board Member Lieberman made a motion to adopt the resolution, which was seconded by Board Member Awasthi. The Acting Board Secretary took a roll call vote, and the resolution was approved 3-0.

Item 5.2 – Adopt a resolution appointing Richard Lee as Treasurer of the San Mateo Consolidated Fire Department.

Consistent with section 2.26 of the Department's JPA Agreement, adopt a resolution to formally appoint Treasurer Lee.

Board Chair Goethals asked if there was any public comment on this item, which there were none. Board Member Lieberman made a motion to adopt the resolution, which was seconded by Board Member Awasthi. The Acting Board Secretary took a roll call vote, and the resolution was approved 3-0.

6. REPORTS AND ANNOUNCEMENTS

Board Member Lieberman commented the Chili Cook off is coming soon which will take place on September 24th.

Fire Chief Kent Thrasher stated Prevention Fund 37 has improved. He also recognized crew deployed to the Rum Fire in southern Oregon as well as two members deployed as single recourses.

7. CLOSED SESSION

The Fire Board went into Closed Session at 4:17 p.m. Report out from Closed Session will be made at the next Board meeting.

8. ADJOURNMENT

The Board meeting was adjourned at 4:17 p.m.