



## Vital Documents

The following is a list of important records that you will need to replace if they have been destroyed in a disaster.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Bank account papers | <input type="checkbox"/> Student Identification | <input type="checkbox"/> Senior Citizen ID          |
| <input type="checkbox"/> Medical Records     | <input type="checkbox"/> Wills or trust         | <input type="checkbox"/> Citizenship papers         |
| <input type="checkbox"/> Credit cards        | <input type="checkbox"/> Driver's licenses      | <input type="checkbox"/> Death/ burial certificates |
| <input type="checkbox"/> Income tax returns  | <input type="checkbox"/> Marriage certificates  | <input type="checkbox"/> Warranties                 |
| <input type="checkbox"/> Insurance policies  | <input type="checkbox"/> Birth Certificates     | <input type="checkbox"/> Social Security cards      |
| <input type="checkbox"/> Stocks/ bonds       | <input type="checkbox"/> Auto registration      | <input type="checkbox"/> Property titles of deeds   |

Many important papers can be kept in a fireproof safe, but ideally, many should be stored in a safety deposit box. To help you settle your insurance claims more quickly, keep records and a written or video inventory of your possessions.

Depending on the circumstances of the disaster, and whether it is a fire, flood, earthquake or other devastating incident, we recommend that you take a few minutes to prioritize your possessions now. From the following list, consider which items you would take with you if you had to evacuate your home:

- |  |  |
|--|--|
| <input type="checkbox"/> First aid supplies, toilet papers   | <input type="checkbox"/> Diapers, infant formula                 |
| <input type="checkbox"/> Medications                         | <input type="checkbox"/> Flashlight, tools, leather gloves       |
| <input type="checkbox"/> Dentures                            | <input type="checkbox"/> Battery operated radio, extra batteries |
| <input type="checkbox"/> Cash                                | <input type="checkbox"/> Photo albums                            |
| <input type="checkbox"/> House/ car keys                     | <input type="checkbox"/> Family histories                        |
| <input type="checkbox"/> Clothes, coat, shoes, blanket       | <input type="checkbox"/> Journals, diaries, letters              |
| <input type="checkbox"/> Original art, antiques, collections | <input type="checkbox"/> Address book                            |

For more information, please call the  
San Mateo Consolidated Fire Department Office of Emergency Services  
1040 East Hillsdale Blvd, Foster City, CA 94404  
(650) 522-7960