

Incident Report Log

INCIDENT NAME			DATE PREPARED		TIME PREPARED			PAGE #		
UNIT NAME			(NAME AND POSITION)			OPERATIONAL PERIOD				
TIME IN	SOURCE	LOCATION	DESCRIPTION	PRIORITY	TIME ASSIGNED	TEAM ASSIGNED	TIME COMPLETED	REPORTED TO EOC	FOLLOWUP NEEDED	
PREPARED BY (NAME AND POSITION)										

Incident Report Log

INCIDENT NAME Bay Area Earthquake			DATE PREPARED May 15, 2015		TIME PREPARED 0920			PAGE # 1 of 5		
UNIT NAME Division 1 - Neighborhood 1			(NAME AND POSITION) Alice Jones, Division 1 Supervisor			OPERATIONAL PERIOD				
TIME IN	SOURCE	LOCATION	DESCRIPTION	PRIORITY	TIME ASSIGNED	TEAM ASSIGNED	TIME COMPLETED	REPORTED TO EOC	FOLLOWUP NEEDED	
0930	incoming Cert	Foster City School	Report of damage and trapped children	HIGH	0940	A, B	0950		yes	
0935	incoming Cert	707 Hyrda Lane	People trapped and smell of gas	MED	0940	C				
0937	incoming Cert	710 Promontory Point Lane	Heavy damage & people trapped	---				0940		
0940	citizen	809 Carina Lane	Structure Fire	---				0942		
0945	incoming Cert	137 Mira Street	Leaning building	---				0947		
0947	citizen	812 Perseus Lane	Medical assistance needed	MED	0950	D, A				
0948	incoming Cert	802 Corvus Lane	Woman trapped and screaming	MED	0952	E				
0955	citizen	860 Arcturus Circle	Lost dog	LOW						
PREPARED BY (NAME AND POSITION) Shannon Jones, Division 1 Scribe										